

## **WhatsApp Terms & Conditions**

The intention of creating a WhatsApp Group for all Special Interest Group Chairs would be to informally contact the SIG Network with reminders, notes on important emails sent, reply to requests.

- 1. This is a workplace group. It has been set up by IASW Office who will act as administrator.

  They are not a "moderator".
- 2. This group is intended as a convenient way to distribute information to SIGs from the IASW office.
- 3. Contact only to be made during the week Mon to Fri during the hours of 8am 7pm.
- 4. Such a group is set up in a spirit of informal communication. In keeping with that spirit, it is not the intention that there ought to be an overly formal attitude towards its operation.

  However, the following ought to be adhered to:
  - The group is not to be used to discuss non-IASW issues.
  - The group should not be used to express personal opinions or post private messages.
  - Any opinions expressed are the opinions of individual members. Group administrators are not responsible for any comments posted by individual members of the group.
  - It is not necessary to respond to every post unless it is requested e.g. RSVP requests.
  - If your message is not relevant to the group, please message the person directly rather than the entire group.
  - Inappropriate posts include using inappropriate language, insulting messages,
     voicing grievances with the IASW or with individual members of the group will result
     in removal from the group.
  - No comments should be made regarding colleagues, management, the Board, work policies or events.
  - In the event that there is a breach of any of the rules, the group administrator reserves the right to remove the transgressor from the group.
  - By participating in this WhatsApp Group, you agree to these group rules.
  - Participation is not obligatory and if you join, you have the option of leaving. We
     hope that all participants can see the usefulness of the group.
- 5. Respect all group members privacy